

Appendix A

Public Protection Partnership Performance Update - Supporting Information

1. Introduction/Background

- 1.1. First Quarter Report for 2018-19 contains both an update on current performance (in line with the operating model) and also strategic projects updates.

2. Supporting Information

- 2.1. The service is using a range of project management tools to deliver planned work activities, case management and strategic project management. We also have a new reporting tool for collating all PPP measures of volume alongside Key Performance Indicators.
- 2.2. The reporting tool has a number of ways of reporting information so we can provide some data at a local authority level on a regular basis through to outcomes with narratives around the Core Priorities. As a service the activities being undertaken are focussed on those in the Strategic Assessment and we can demonstrate work being done to show this and the differences it makes.

3. Options for Consideration

- 3.1. The main area is the Key Performance Indicators outlined in the Inter Authority Agreement cover three areas which are no longer necessary as they are covered by the work linked to the Core Priorities.
- 3.2. The Committee should consider retaining the two key areas of Financial Performance and Customer and Business Satisfaction

4. Conclusion

- 4.1. The Committee approves the report and notes actions for areas of improvement
- 4.2. The Committee agrees to the new reporting process outlined in the report
- 4.3. If the new reporting is agreed the Committee agree that only two Key Performance Indicators outlined in the IAA should be specifically retained:
 - Effective budget management and use of resources, and;
 - Maintain high levels of customer and business satisfaction

5. Consultation and Engagement

- 5.1. All Team Managers have been consulted with regards to the performance information they are collating and wish to be shared.
- 5.2. The Joint Management Board have considered the overall reporting tool and data

Background Papers:

Papers containing facts or material you have relied on to prepare your report. The public can access these background papers.

PPP Strategic Aims and Priorities Supported:

The proposals will help achieve the following Public Protection Partnership aims as stated in the Inter Authority Agreement:

- 1 – Community Protection
 - 2 – Protecting and Improving Health
 - 3 – Protection of the Environment
 - 4 – Supporting Prosperity and Economic Growth
 - 5 – Effective and Improving Service Delivery
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Equality Impact Assessment – Stage One

We need to ensure that our strategies, policies, functions and services, current and proposed have given due regard to equality and diversity as set out in the Public Sector Equality Duty (Section 149 of the Equality Act), which states:

“(1) A public authority must, in the exercise of its functions, have due regard to the need to:

(a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;

(b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; This includes the need to:

(i) remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic;

(ii) take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it;

(c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it, with due regard, in particular, to the need to be aware that compliance with the duties in this section may involve treating some persons more favourably than others.

(2) The steps involved in meeting the needs of disabled persons that are different from the needs of persons who are not disabled include, in particular, steps to take account of disabled persons' disabilities.

(3) Compliance with the duties in this section may involve treating some persons more favourably than others.”

The following list of questions may help to establish whether the decision is relevant to equality:

- Does the decision affect service users, employees or the wider community?
- (The relevance of a decision to equality depends not just on the number of those affected but on the significance of the impact on them)
- Is it likely to affect people with particular protected characteristics differently?
- Is it a major policy, or a major change to an existing policy, significantly affecting how functions are delivered?
- Will the decision have a significant impact on how other organisations operate in terms of equality?
- Does the decision relate to functions that engagement has identified as being important to people with particular protected characteristics?
- Does the decision relate to an area with known inequalities?
- Does the decision relate to any equality objectives that have been set by the council?

Please complete the following questions to determine whether a full Stage Two, Equality Impact Assessment is required.

What is the proposed decision that you are asking the Committee to make:	Removal of 3 KPIs from the Inter Authority Agreement
Summary of relevant legislation:	None
Does the proposed decision conflict with any of the partnerships key objectives?	No, the objectives should be enhanced and clearer
Name of assessor:	Anna Smy
Date of assessment:	14/08/2018

Is this a:		Is this:	
Policy		New or proposed	
Strategy		Already exists and is being reviewed	<input checked="" type="checkbox"/>
Function		Is changing	
Service	<input checked="" type="checkbox"/>		

1. What are the main aims, objectives and intended outcomes of the proposed decision and who is likely to benefit from it?	
Aims:	To enable more flexible reporting of our objective and
Objectives:	To provide clear and transparent Key performance Indicators which highlights areas where performance is good but also identifies risks.
Outcomes:	A simpler and more transparent performance report provided on a regular basis
Benefits:	Allows each authority to see certain elements at a local level whilst maintaining overall scrutiny of the service

<p>2. Note which groups may be affected by the proposed decision. Consider how they may be affected, whether it is positively or negatively and what sources of information have been used to determine this. (Please demonstrate consideration of all strands – Age, Disability, Gender Reassignment, Marriage and Civil Partnership, Pregnancy and Maternity, Race, Religion or Belief, Sex and Sexual Orientation.)</p>		
Group Affected	What might be the effect?	Information to support this
Age	None	
Disability	None	
Gender Reassignment	None	
Marriage and Civil Partnership	None	
Pregnancy and Maternity	None	
Race	None	
Religion or Belief	None	
Sex	None	
Sexual Orientation	None	
Further Comments relating to the item:		

3. Result	
Are there any aspects of the proposed decision, including how it is delivered or accessed, that could contribute to inequality?	No
Please provide an explanation for your answer:	
Will the proposed decision have an adverse impact upon the lives of people, including employees and service users?	No
Please provide an explanation for your answer:	

If your answers to question 2 have identified potential adverse impacts and you have answered ‘yes’ to either of the sections at question 3, or you are unsure about the impact, then you should carry out a Stage Two Equality Impact Assessment.

If a Stage Two Equality Impact Assessment is required, before proceeding you should discuss the scope of the Assessment with service managers in your area. You will also need to refer to the [Equality Impact Assessment guidance and Stage Two template](#).

4. Identify next steps as appropriate:	
Stage Two required	No
Owner of Stage Two assessment:	
Timescale for Stage Two assessment:	

Name: _____ **Date:** _____

